

BEEKMAN CEMETERY ASSOCIATION, INC

BY-LAWS

Each and every owner of a lot in the Beekman Cemetery, or his legal or duly appointed representative, shall be a member of this Association and have a right to one vote at any meeting of the Association.

There shall be a board of nine trustees, at least six of whom shall be lot holders, or their legal or duly appointed representatives. Representatives of lot holders shall serve only for the period of their appointment by such lot holders. Three trustees shall be elected at each annual meeting. From among their number the trustees at their first meeting after the election, or an adjourned meeting thereof, shall choose or elect a President, Vice-President, Secretary, and Treasurer, and such committees as they may deem desirable or necessary, each and all of whom shall hold office until successors are chosen and have accepted. The trustees may at any time fill any vacancy which may occur among the officers or among their own number.

The annual meeting of the Association shall be held on the first Saturday in November of each year at the United Methodist Church, Poughquag, unless the date or place is changed by the trustees. Notice of the time and place of holding the annual meeting shall be given by announcement in the United Methodist Church, Poughquag, at least once and in one or more Poughkeepsie papers for three (3) weeks preceding the meeting.

Special meetings may be called at any time by agreement between the President, Secretary, or Treasurer, or any two of them and by the same methods of announcement.

Meetings of the trustees may be called at any time by the President or Secretary by due notice to them stating time and place.

Five members of the board of trustees shall constitute a quorum at any meeting of the board.

The trustees shall have full authority to appoint a Superintendent of the cemetery, to fix his wages and to define his duties. They shall establish rules and regulations for the care of the grounds, grading, planting and trimming and the removal of turf, flowers, shrubs and trees; also in regard to the sale and prices of lots, the cost of interments, the care and management and burials therein, and the use of the receiving vault.

The President shall keep a record of all sales of lots. It shall show the number of the lot, the price paid, the date of sale, the address of the purchaser or owner and such other data as the trustees may require.

Every sale of a lot shall be evidenced by a deed. Such deed shall grant to the purchaser or owner only the right of interment in his lot for himself and his family, his

heirs and such relatives as may be interred therein, without any profit or gain to the owner. Each and every lot shall be subject to all the By-Laws and Regulations of the Association.

No sale or transfer of any lot will be allowed to be valid except by reconveyance to the Association or with consent of the trustees in writing over the hand of the secretary.

The treasurer shall be the sole custodian of all funds of the Association. Any and all monies received by an officer shall be handed or sent to the Treasurer at once. The treasurer shall receive and disburse all funds. He shall keep a record of the source of all funds received, all expenditures and their purposes. He shall keep a record of all funds for the permanent maintenance of lots, keep such funds in savings banks or invested in suitable securities, have the power and authority to draw the interest, write checks and perform such other acts as pertain to the duties of a treasurer. The treasurer shall render a report of receipts and disbursements at each annual meeting and be prepared to furnish information regarding the funds of the association at any meeting of the Association or of the trustees, upon reasonable notice indicating the information required. The treasurer may be bonded for not less than \$150,000 at the expense of the Association. The accounts of the treasurer shall be audited annually.

The deeds to lots shall be signed and acknowledged by the President or Vice-president and the Treasurer, who are hereby made agents of the Association for this purpose, and shall be recorded before delivery, in a book kept for that purpose.

RULES AND REGULATIONS

1. No lot shall be used for any other purpose than as a place of burial of the dead and not used for burial of pets.
2. All lots are held subject to the By-Laws and the provisions contained in the Rules and Regulations which are now in effect or may be established hereafter by the trustees.
3. Only one monument shall be permitted on a plot, with footstones marking the graves of individuals.
4. All monuments and markers shall be of real stone and shall be of such size and character as to be neither offensive nor injurious to the appearance of the cemetery. Lot owners may be required to submit designs or sketches of any proposed memorials for approval to the officers of the Association before proceeding with plans for their erection. The trustees may require an offensive stone to be removed.
5. Foundations for all memorials shall be ample to support them. They shall be of concrete, not less than forty-two inches deep and be built at the expense of the owner and

under the supervision of an Officer of the cemetery.

6. The Association shall not be responsible for any kind of plantings damaged by the elements, thieves or other causes beyond its control. The Association shall have further authority to remove all floral designs, flowers, weeds, trees, shrubs, plants or herbage of any kind from the cemetery as soon as they are felt to be unsightly, dangerous, detrimental or diseased. We will make a reasonable effort to contact the plot owner using their last known address, but if unable to locate them, will then proceed as necessary to remove the offending material. No fences, hedges, posts, copings or enclosures of any kind will be allowed on plots. No wooden or wire trellises, no decorations are to be hung from trees or shrubs and no decorative stones or bark may be placed around markers or monuments. No glass containers will be allowed. Plastic arrangements will be allowed from October 15 until April 1.

6A. The Board of Directors of the Beekman Cemetery Association reserves the right to remove items placed on plots that impede the maintenance of the grounds.

7. No work shall be done on any plot except by the Superintendent or under his direction.

8. The cemetery will not be snow plowed on a regular basis, but will, when conditions permit, be open for burials.

9. Visitors in autos must drive carefully and slowly, keeping on the established drives. They shall not injure any part of the property or remove anything growing on the property.

10. The trustees reserve the right to change or add to these Rules and Regulations if and when they deem it desirable.

11. Information concerning the prices of lots, opening graves or any work pertaining to the cemetery may be obtained on application to the President or Secretary of the Association.

12. Concrete vaults shall be used for all interments in lots and graves after January 1, 1985.

To insure uniform and permanent maintenance of lots and to properly maintain the cemetery, it is required that every plot be endowed for permanent maintenance at the time of purchase, endowment to be $\frac{3}{5}$ the total cost of the plot.

The objective of this Association is to care for, improve and maintain the natural beauty of this cemetery. Only by integrity to their obligation as trustees and officers, with the support and cooperation of the members can this objective be executed and perpetuated to the fullest extent.

Dated November, 1988, Revised: November 2009, November 2014